

Our priority at Castellana 81 is to provide safe and healthy spaces.

For this reason, given the new situation imposed by COVID-19, we have developed an exhaustive action plan in our building, placing special emphasis on:

- Promoting safe interpersonal distances.
- Reinforcing and optimising cleaning and disinfection protocols in all common areas.
- Improving air quality inside buildings.
- Shutting down temporarily access to a number of common spaces.
- Informing about guidelines to prevent the spread of the virus.

All members of the team at Castellana 81 are working day by day to adopt the necessary measures that enable us to face the new situation safely as a result of COVID-19 and to continue moving forward in our commitment to what matters to us most: the health and wellbeing of users of our buildings.

## **WE INCLUDE A LIST OF THE MEASURES ADOPTED BELOW:**

### **Cleaning in Common Areas**

- Carrying out an initial deep cleaning and disinfection service.
- Increasing the frequency of daily cleaning and disinfection of spaces and parts such as doors, doorknobs, elevator button panels, switches, bannisters, taps...
- Daily cleaning and disinfection of floors with ionized water.
- Daily cleaning with manual ultra-violet lamps of the features that are more likely to be touched by users.
- Daily disinfection of the areas outside areas of the buildings with hypochlorite 20% solution, using backpack sprayers.
- Regular ozone disinfection treatments.
- Templates in toilets and elevators to be filled in by cleaning staff to show the date and time of disinfection.

## Air Quality

- Deep cleaning and disinfection of HVAC systems.
- Maximisation of outdoor air by optimising the regulation of HVAC systems.
- Increasing the time period the outdoor air input systems are switched on.
- Implementing the temperature instructions (between 23°-26°C) and humidity (between 40%-60%) indicated by the Ministry of Health.

## Entrance/Lobby

- Installing body temperature control systems via fixed thermographic cameras.
- Setting up catenaries or other separation elements to establish flows of movement that avoid or minimise people crossing paths.
- Placing self-adhesive tape on the floor to indicate safe interpersonal distances.
- Installing plexiglass screen at the reception desk.
- Keeping doors open to avoid having to open them manually, wherever practical.
- Installing hand sanitizer dispensers.
- Installing bins with foot pedals.
- Reinforcing security personnel to facilitate the flow of movement of users and the adoption of the recommended preventative measures.
- Temperature control of workers at the building and couriers before entering the building.
- Ensuring that workers who carry out services at Castellana 81 (security, reception staff, maintenance and cleaning staff) are equipped with the appropriate PPE.
- Signs outside the building informing smokers to avoid forming groups.

## Elevators

- Reducing the number of people travelling and placing self-adhesive tape on the floor to indicate where to stand.
- Signs indicating the use of facemasks inside elevators.
- Information campaign to encourage people to use the stairs.

## Stairs

Information campaign about how to use the stairs properly:

- Maintain a safe interpersonal distance.
- Keep to the right.
- Avoid touching the bannisters.
- Use gloves.
- Do not touch your face.
- Wash your hands when you reach your floor.

## Toilets in common areas:

- Setting new limits on the number of users to ensure a safe interpersonal distance is maintained.
- Removing swing lid bins to minimise points of contact.
- Switching off hand drying systems if they are installed in toilets.
- Increasing water flow in taps to facilitate correct handwashing.
- Information campaign on mirrors on how to wash hands properly.

## Car Park

- Installing body temperature control systems via portable thermographic cameras.

## Changing rooms and gym

- Temporary closure of these spaces to prevent the spread of the virus.

**Your health and wellbeing matter to us**